



*Embassy of the United States of America
Phnom Penh, Cambodia*

June 05, 2013

General Services Office
#1, Street 96,
Phnom Penh, Cambodia
Tel: 023 728 000
Fax: 023 728 400

Dear Prospective Offerors:

SUBJECT: Solicitation SCB600-13-Q-0010 – Request for Quotation for “Inspection and Repair Automatic Transfer Switch for 24KV Switchgear SM6 for the U.S. Embassy in Phnom Penh.”

The U.S. Embassy Phnom Penh invites you to submit a quotation for “Inspection and Repair Automatic Transfer Switch for 24KV Switchgear SM6 with Warranty Terms of One Year for the U.S. Embassy in Phnom Penh”. A detailed scope of work is in the enclosure.

Your quotation must be submitted in a sealed envelope marked " Quotation for Inspection and Repair Automatic Transfer Switch for 24KV Switchgear SM6 with Warranty Terms of One Year for the U.S. Embassy in Phnom Penh" to the GSO-Procurement Section, # 1, Street 96, Phnom Penh, CAMBODIA or be sent by email to PhnomPenhProcurement@state.gov on or before **4:00 PM on Jun 17, 2013**. No quotation will be accepted after this time.

In order for a quotation to be considered, you must also complete and submit the following:

1. SF-18
2. Priced quotation and the Company's profile.

Late quotations will not be accepted and evaluation method is the lowest price, technically acceptable (LPTA) method.

Direct any questions regarding this solicitation to PhnomPenhProcurement@state.gov during regular business hours.

Sincerely,
Dianne Syrvalin
Contracting Officer

REQUEST FOR QUOTATIONS <i>(THIS IS NOT AN ORDER)</i>		THIS RFQ [] IS [x] IS NOT A SMALL BUSINESS- SMALL PURCHASE SET-ASIDE (52.219-4)			PAGE 2	OF 1	PAGES 5
1. REQUEST NO. SCB60013Q0010	2. DATE ISSUED June 05, 2013	3. REQUISITION/PURCHASE REQUEST NO.	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	5. RATING			
5A. ISSUED BY U.S. Embassy Phnom Penh # 1, St. 96, Sangkat Wat Phnom, Phnom Penh				6. DELIVER BY (Date) TBD after issuing of order			
5B. FOR INFORMATION CALL: (Name and telephone no.) (No collect calls)				7. DELIVERY			
NAME Dianne Syrvalin phnompenhprocurement@state.gov		TELEPHONE NUMBER AREA CODE 023 728 000		<input checked="" type="checkbox"/> FOB DESTINATION OTHER (See Schedule)			
8. TO:				9. DESTINATION			
a. NAME		b. COMPANY		a. NAME OF CONSIGNEE U.S Embassy Phnom Penh			
c. STREET ADDRESS				b. STREET ADDRESS # 1, St. 96, Wat Phnom			
d. CITY		e. STATE		f. ZIP CODE		c. CITY Phnom Penh, Cambodia	
				d. STATE		e. ZIP CODE	
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5A ON OR BEFORE CLOSE OF BUSINESS (Date) June 17, 2013		IMPORTANT: This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5A. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter					
11. SCHEDULE (Include applicable Federal, State and local taxes)							
ITEM NO. (a)	SUPPLIES/SERVICES (b)		QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	
1	Inspection and Repair Automatic Transfer Switch for 24KV Switchgear SM6 with Warranty Terms of One Year. See attached Statement of Work for more details.						
12 DISCOUNT FOR PROMPT PAYMENT		a. 10 CALENDAR DAYS %	b. 20 CALENDAR DAYS %	c. 30 CALENDAR DAYS %	d. CALENDAR DAYS		
					NUMBE R	%	
NOTE: Additional provisions and representations [X] are [] are not attached.							
13 NAME AND ADDRESS OF QUOTER			14 SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15 DATE OF QUOTATION		
a. NAME OF QUOTER							
b. STREET ADDRESS			16. SIGNER				
c. COUNTY			a. NAME (Type or print) Dianne Syrvalin			b. TELEPHONE	
d. CITY	e. STATE	f. ZIP CODE	c. TITLE (Type or print) Contracting Officer			AREA CODE	
						NUMBER	

Scope of Requirement
Inspection and Repair Automatic Transfer Switch for 24KV Switchgear SM6
For US Embassy Facility Management Unit in Phnom Penh

This RFQ includes option(s) as addressed in the schedule and applicable FAR provisions/clauses. Please provide quotation for the following scope of work and estimated requirements:

I- Statement of Work: Inspection and Repair of 24-Kilovolt (Medium Voltage) Switchgear

1.1 Objective: the objective of this performance-based contract is to obtain the contractor's service to repair ATS (Automatic Transfer Switch) for 24 KV Switchgear SM6.

1.2 Background: Embassy Compound is powered by ATS which is using load break switch SM6. The ATS is powered by two sources from EDC. The two sources are interlocked electrically and mechanically. The ATS currently malfunctions as follows: when one incoming source is off, it does not transfer to another.

1.3 Tasks: The contractor shall perform the following tasks:

- Repair or replace equipment (including replacement parts and materials) as determined by the Contractor's troubleshooting to make sure it functions as normal.
- Testing and Commissioning in accordance with manufacturer's specification; Warranty Terms: One Year
- Provide onsite training on how to operate and maintain MV Switchgear.

II- Submission of Invoice and Payment

Payment will be made within 30 days upon receipt of invoice by Finance Office of U.S. Embassy Phnom Penh

Financial Management Office
1, St. 96, Sangkat Wat Phnom, Daun Penh
Phnom Penh, Cambodia
Email: PHPVoucher@state.gov

FAR 52.252-2 Clauses Incorporated By Reference (FEB 1998)

This purchase order or BPA incorporates the following clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

<http://acquisition.gov/far/index.html>